

Management of the WD/X/Q Program

A. Conditions Governing Working Dog Stakes

1. A Working Dog Stake may be run at any event that is held under the auspices of the ACC.
2. A Working Dog Stake may be held as an adjunct to any AKC or CKC Licensed Field Trial.
3. Entry in a Working Dog Stake is the privilege of any owner of a Chesapeake Bay Retriever.
4. A fee of \$45 will be charged for entry in all of the Working Dog Stakes to Members of the ACC. A fee of \$50 will be charged for non-members.
5. Bitches in season may not participate in Working Dog Stakes and a written note should be provided from the owner before the test starts. A full refund except for a \$10 administrative fee should be given (without requiring a Vet note).

B. Organization and Administration

1. Organizational details of the Working Dog Program shall be the responsibility of the Regional Directors. Only an RD can hold a WD or oversee it. The Regional Director should:
 - a. Maintain a supply of entry forms for the Working Dog Certificate.
 - b. Receive all completed entry forms and fees and check for accuracy and legibility. Entry forms and fees, less expenses, then shall be forwarded to the Working Dog Certificate Program Chairman.
 - c. Provide information about the program and attempt to initiate and organize periodic events at which Working Dog Stakes are held.
 - d. Be present and assume the role of "field trial chairman" at all Working Dog Stakes held in his region or appoint a representative to so function.
 - e. Ensure that the judges follow the "Guidelines to the Judges and the description of the tests" as previously outlined.
2. The Working Dog Certificate Program Chairman shall be responsible for coordinating the administrative details. As a part of this responsibility the Chairman should:
 - a. Supply applications, entry forms, and information requested by the Regional Directors.
 - b. Maintain a record of the names and owners of all dogs issued a certificate.
 - c. Provide to the Board of Directors at the end of each year a report which lists details and financial outcome of each WD/X/Q Stake held during that year.
 - d. Issue Working Dog Certificates to dogs that have successfully completed the requirements and for whom a completed application and fee have been submitted.
 - e. Provide to the ACC Bulletin Editor a listing of the names, numbers, and owners of newly-certified dogs.
3. The Regional Directors and the Chairman should function as a team ensuring that the procedure outlined below is followed for each Working Dog Certificate issued:
 - a. Entry form is obtained from the appropriate Regional Director.
 - b. Upon completion of the requirements, the entry form is signed by both judges.
 - c. The completed and signed entry form is returned along with the fee to the Regional Director.

- d. The completed and signed entry form and fee, less expenses, are forwarded to the Chairman who enters the names of the dog and owner in the record.
- e. A Working Dog Certificate is sent to the dog's owner.

Revised 5/08